

Fire safety risk assessment without temporary structure

Name of event	Location and address of event	Date of event	Number of days
Nearest fire station and address	Communications to be used	Floor area of event (m2)	Maximum capacity

Utilities at the event (tick all boxes that apply):

Electricity (mains) Electricity - diesel generator (petrol is not permitted) LPG (bottle gas) Water

Fire hazards

Sources of ignition (list all below)
Source of fuel (list all below)

Source of oxygen (list all below)

Persons at risk

List who could be at risk			
Occupancy level of event			
Organisers	Stewards	Other	Public

Disabled access to event: Yes: No:

Additional information: e.g. Age range, behavioural profile, mobility, standing, dancing area etc.

Evaluate the risk

Fire fighting equipment	Yes	No	Notes
Are fire extinguishers to be provided?			
Will there be catering?			

Fire Action Plan	Yes	No	Notes
Are there appropriate fire procedures in place?			
Steward Training	Yes	No	Notes
Are stewards/marshals given instructions and training in fire safety arrangements?			

From the findings of the fire risk assessment, the level of risk is deemed to be:

Possibility of fire starting: Low Medium High

Consequences for life safety: Low Medium High

Record, plan and train (all to be completed before the event takes place)

Findings	Action	Date of completion	Signature
