

## Notice of burial – full coffin or casket interment form

Surname of person to be buried: \_\_\_\_\_

First name(s): \_\_\_\_\_

Title: Mr/Mrs/Ms or other: \_\_\_\_\_

Usual place of residence of person to be buried (if a minor, please enter the address of parent or guardian): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Age at death: \_\_\_\_\_ Date of death: \_\_\_\_\_

Place/address where death occurred: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of burial: \_\_\_\_\_ Time of arrival at cemetery: \_\_\_\_\_

Cemetery:  Bexleyheath  Erith  Hillview  Sidcup

Cemetery chapel required:  Yes  No

Bexleyheath Chapel  Erith Chapel

Location of service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of person officiating: \_\_\_\_\_

Religion: \_\_\_\_\_

Is this an existing grave:  Yes  No

If a new half grave is required, please complete the Application to purchase exclusive right of burial form.

Depth of new grave: \_\_\_\_\_ Grave number allocated: \_\_\_\_\_

Existing grave number: \_\_\_\_\_

Memorial to be removed by the undertaker:  Yes  No

**Type of internment**

- Coffin - please advise if willow or similar coffin.
- Casket - metal caskets are not permitted and certain areas within the cemeteries cannot accommodate caskets.

**Coffin size**

Length: \_\_\_\_\_ ft \_\_\_\_\_ inches.

Width: \_\_\_\_\_ ft \_\_\_\_\_ inches.

Please include exact measurement of the outside coffin lid.

Handles:  Fixed  Locking  Bar  Swing

**Casket size**

Length: \_\_\_\_\_ ft \_\_\_\_\_ inches.

Width: \_\_\_\_\_ ft \_\_\_\_\_ inches.

**Special instructions:**

The cemetery office must be informed of any special instructions, for example horse drawn carriage, funeral doves, large attendance expected or partial backfill required. Please note that a partial backfill is one wheelbarrow full of earth for the family to strew onto the coffin.

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Name and address of Funeral Director/Funeral Arranger/Agent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Applicant's name: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please telephone the cemetery office on 020 3045 4100 or email [cemeteries@bexley.gov.uk](mailto:cemeteries@bexley.gov.uk) to confirm the price. Please return this form with a cheque made payable to **London Borough of Bexley** to:

The Cemeteries Office  
Civic Offices  
2 Watling Street  
Bexleyheath  
Kent  
DA6 7AT

Tick the box if you wish to pay by card and we will telephone you to take payment.

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**For office use only**

Receipt number: \_\_\_\_\_

Amount paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Private  Public  New  Re-opening

**Burial options**

**1. Grave to be opened for burial. Note this must be signed by the registered owner of the grave.**

I hereby authorise and request you to open grave number \_\_\_\_\_ in  
\_\_\_\_\_ Cemetery.

Name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Relationship to the deceased: \_\_\_\_\_

Signature of registered grave owner: \_\_\_\_\_

**2. Grave to be opened in respect of owner's burial.**

I, the undersigned, not being the owner of the grave declare that I am the person entitled to authorise the interment of the late \_\_\_\_\_ deceased.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relationship to deceased owner: \_\_\_\_\_

By signing, I hereby undertake to indemnify London Borough of Bexley in respect of any claims or demands that may be made at any time after in connection with or arising out of such interment.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

Print name: \_\_\_\_\_

**3. Unpurchased graves**

I, the undersigned, being the person responsible for the burial of \_\_\_\_\_ deceased, hereby state that it is understood by me that the body is to be interred in a public or common grave in which other unrelated persons are, or may be buried in.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name and address of applicant: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relationship to the deceased: \_\_\_\_\_

#### **4. Transfer of ownership**

If the owner of the burial right is deceased, then the person giving notice of interment must complete the above indemnity in option 2 (this is generally the next of kin to the deed holder). Transferring ownership is necessary if further interments are to take place and in most cases for altering or placing a memorial. Please contact to arrange a transfer of deed ownership.